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## **Balancing the Budget in Bad Times: Primary Treatments for Reducing Cost and Enhancing Revenues in the Next 12 to 18 months.**

This paper is Part 1 of a two-part series and covers three topics:

1. The decision-making environment for Near-Term Treatments. These are things leaders can do to shape the environment to help reach the best decisions about how, when, and why to use Near-Term Treatments.
2. A two-part management system for using Near-Term Treatments. These practices will help you get the most from your uses of the treatments.
3. The “primary” Near-Term Treatments. These are the lowest risk things you can do to balance your budget.

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